



Enfield Recreation Department

"tons-o-fun" Day Camp

Where great summers begin!

Why Sign up for Day Camp?

OUR PROGRAM

Camp is a great opportunity to meet new friends, develop respect, build self-esteem, and participate in activities in a safe, friendly & fun atmosphere.

ACTIVITIES

Your kids will always have something to do! Activities include: field trips, special events, free swim time, sports and group games, theme weeks, arts & crafts, free play and more!

COUNSELORS

Staff work to provide a positive experience for all participants. Our counselors are individuals who are selected on the basis of their skills and talents, as well as their enthusiasm. Staff to camper ratio is 1 to 10.



CONTACT US

Enfield Recreation Department
19 North Main Street
Enfield, CT 06082

Phone: 860.253.6420
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www.enfield-ct.gov

The office is open
Monday - Friday, 9AM - 5PM

July 1st - August 9th, 8:30 AM - 3:30 PM

REGISTRATION INFORMATION

Registration for camp is limited and is offered on a first come, first serve basis. Registrations will not be accepted before the registration start date. The Recreation Department will accept Online, Walk-in & Mail-in registrations. Phone registrations are not accepted. All fees must be paid in full upon registration. Don't delay, spaces are limited and fill quickly!

CAMP IS HELD AT JFK MIDDLE SCHOOL ON RAFFIA ROAD.

GRADES: Don't miss out on all the fun! Camp is for children entering grades 1 through 10 in September 2013. Proof of completing Kindergarten is required upon registration.

Participants will register for one of two age groups, entering grades 1-4 or grades 5-10. Camp activities and field trips will be different for each group allowing for more age appropriate likes and interests.

DATES: The program operates from Monday, July 1st through Friday August 9th. *No camp on July 4th. See below for weekly session information.*

TIME: Campers should arrive at 8:30 AM and be picked up at 3:30 PM. Please make sure you are on time. Late fees will be assessed for those picked up late. Aftercare extended hours are available. *See next page for more information.*

PAYMENT: Acceptable forms of payment include: cash, check, money order or credit card (**online registration only**). Registrations are accepted online, by mail or in person at the Recreation office during business hours.

SAVE THE DATE: REGISTRATION BEGINS...

Registration Begins: **Friday, April 12th at 9:00 AM**

Please note this program is for Enfield Residents Only!

FIELD TRIPS: Trips are subject to change based on registration numbers & facility availability. Please see the Recreation homepage for details on each trip.

<u>Sessions</u>	<u>Entering Grades 1 - 4</u>	<u>Entering Grades 5 - 10</u>
1) July 1 - 5 <small>no 7/4</small>	W. Hartford Children's Museum	FunSquared
2) July 8 - 12	Shaker Bowl	Quassy Amusement Park
3) July 15 - 19	Look Park	Shaker Bowl
4) July 22 - 26	Play Bousquet	Play Bousquet
5) July 29 - Aug. 2	Forest Park Zoo	Quassy Amusement Park
6) August 5 - 9	BounceTown	Look Park

THE "Tons of Fun" Difference...

What to Bring...

All participants should bring a water bottle, bathing suit, towel, hat, sweatshirt, sunscreen, a lunch, & a snack every day in a backpack or bag. Be sure to label all your child's belongings.

Campers should not bring any items of value to camp (MP3's, video games, cameras or money). The Recreation Dept. is not responsible for lost, stolen or damaged items brought to camp.

Campers participate in a variety of activities both indoors and out. Campers should wear sneakers and "play clothes" to camp. Flip flops or crocks can be worn on the pool deck. *Heelys* are not allowed at camp.

Field Trips

Each week, participants enjoy special events, activities and trips at camp. Trips are offered using school bus transportation, and there is no additional fee. Campers should wear sneakers and socks on all field trips because some facilities require campers to wear rented footwear or go in stocking feet.

Swimming

Free swim at JFK pool is provided to all participants. Children should bring a towel and bathing suit everyday to camp. All campers will be swim tested at the beginning of each session for ability. The pool is staffed by Red Cross Certified Lifeguards.

Lunch

You must provide your own lunch and a snack daily. Please include an ice pack as there is no refrigeration available. Also, please bring a water bottle. We ask that you do not send your child with nuts of any kind due to the prevalence of allergies. Children who participate in the aftercare program should bring an additional snack and drink to eat during that time.

Rainy Day Procedures

Camp is held rain or shine. We try to hold the program outdoors in marginal weather. If the program can not be held outdoors we have access to the JFK gym. Please dress children for muddy conditions and pack a change of clothes.

Illness or Injury

If a child is injured, has a fever or has vomited at camp, parents will be contacted and asked to come pick up their child from camp. Please do not send

your child to camp if they are sick for the safety of other campers and staff.

Arrival & Dismissal

Children are to be dropped off in the designated area at 8:30 AM (no earlier please) and are picked up by 3:30 PM, PLEASE BE PROMPT. A child cannot leave the program for any reason on a bike or walking unless written permission is granted from the parent or guardian. Children are not allowed to bring guests to the program.

Sign in / Sign Out

You will be asked to sign your child in and out daily. Please have a photo ID ready to ensure a quick and easy sign out. Take the time to meet and talk to your child's counselor. Your child will only be released to those listed on pick up authorization section on the registration form. Changes in pick up authorization must be done in person at the Recreation Office.

AfterCare Extended Hours

A great option for parents who work, after care hours are offered from 3:30 PM - 5:00 PM for an additional fee. Extended hours will include supervised and partially structured activities. Please note that there will be a minimum number of campers required for each session to run extended camp hours and you must sign up for the whole week. It is highly recommended that parents pack an extra snack and drink for children who participate in the aftercare program. PLEASE NOTE: You can only register your child for aftercare if they are registered for camp. If your child is on a waiting list for camp please do not register them for aftercare.

Notices & Flyers

If your child leaves early or will be away from the program for a period of time, check with your child's counselor for information on upcoming trips and other events or activities your child may not want to miss. A weekly newsletter will be distributed at the beginning of every week.

Medications, Allergies & Special Needs

Our staff is not authorized to dispense medications of any kind other than Epi-Pens or Inhalers to campers. Campers are not allowed to self-administer their own medication or bring medication to camp. Please note all medical issues or

special needs on the registration form. See registration form for complete details.

Staff Training

The Enfield Recreation Department requires all staff to attend an extensive Orientation and Training program. All staff are required by state law to receive training in Bloodborne Pathogens Exposure Control & Epi-Pen Administration. Counselors also participate in training in the following areas: First Aid & CPR, record keeping, personnel policies, department policies and procedures, customer services, arrival and dismissal of participants, security, emergency response, game leadership, sports, and crafts.

Behavior & Expectations

Participants whose behavior interferes with a positive experience for other children may be subject to dismissal. The discipline procedure is as follows:

Stage One: Discussion with parent/guardian regarding behavior. Report is written up. **Stage Two:** Child will be sent home for the remainder of the day and will be suspended from the program the following day. **Stage Three:** The child will be sent home for the remainder of the day and suspended for one weeks time. A referral to the Enfield Youth Services may be made. **Stage Four:** Dismissal from the program. **PLEASE NOTE:** *The Recreation Department may use discretion in the disciplinary process.*

Withdrawal Policy

Due to limited space at camp, refunds are not given unless for a medical reason upon receipt of a doctors note. A program credit to be used for another recreation program may be given on a case by case basis. A 10% processing fee will be charged on all withdrawals. Please see the Department's website for complete information.

Cell Phone Policy

For all participant's safety, campers are not allowed to bring cell phones to camp. Cell phones brought to camp will be confiscated by staff, kept in a safe place and returned to the parent or guardian at the end of the day. Campers who continue to bring their cell phone to camp will be subject to the camp disciplinary procedure listed above.

Please retain this information throughout the summer for your records.